



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 26 JANUARY 2005
Venue: MORECAMBE TOWN HALL
Time: 6.00 P.M.

A G E N D A

1. Apologies for Absence
2. Minutes of the Meeting held on 26th October, 2004 (previously circulated)
3. Items of urgent business authorised by the Chairman
4. Declarations of Interest
5. Presentation of the Annual Audit and Inspection Letter 2003/04 - report of the Audit Commission (Pages 1 - 16)

Members of Cabinet, Overview and Scrutiny Committee and Budget and Performance Panel have been invited to attend for this item.

6. Licensing of Highway Amenities - Amendment of terms of reference of Licensing Regulatory Committee - report of Head of Legal Services (Pages 17 - 18)
7. Framework for Partnership Working and Contract Procedure Rules (Pages 19 - 88)
8. Internal Audit Charter (Pages 89 - 96)
9. Internal Audit Monitoring (Pages 97 - 104)
10. Results of Internal Audit Work (Pages 105 - 178)

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Malcolm Thomas (Chairman), John Gilbert (Vice-Chairman), Ian Barker, Jon Barry, David Kerr, David Whitaker and Geoff Wilson

(ii) Substitute Membership

Councillors Susan Bray, Shirley Burns, Chris Coates, Paul Gardner, Janice Hanson, Alex Stone and Joyce Taylor

(iii) Queries regarding this Agenda

Please contact James Doble, Principal Democratic Support Officer, tel 01524 582057, alternatively e-mail JDoble@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone 582170, or alternatively email memberservices@lancaster.gov.uk.

MARK CULLINAN
CHIEF EXECUTIVE
TOWN HALL,
LANCASTER LA1 1 PJ

Published on 18th January 2005